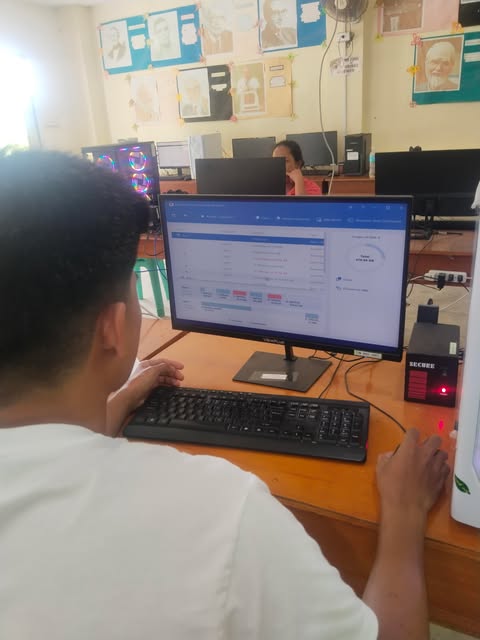
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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 05262025 |
| **Department Assigned:** | |  | | **To**: 05312025 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, I attempted to fix the misconfigured ports on the LGU system unit, reset a PC with full storage, and reviewed the server to resolve issues such as misconfigured ports and unmanaged or unused roles. | | | This week, I gained hands-on experience in diagnosing and resolving technical issues within a government office setup. Attempting to fix the misconfigured ports on the LGU system unit helped me better understand how hardware and software configurations can impact device functionality. Resetting a PC with full storage reminded me of the importance of regular maintenance to keep systems running smoothly. Reviewing the server and addressing issues like misconfigured ports and unmanaged or unused roles deepened my knowledge of system administration and the need for organized role management to ensure network efficiency and security. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
|  | | | | |
|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
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|  | | | | **Signature Over Printed Name** |

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